



## **SETHU INSTITUTE OF TECHNOLOGY**

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**To**  
**Chairman**  
**Sethu Institute of Technology**  
**Madurai**

**Sub: Internal audit report for the year ended 31-03-2018**

### **I. Significant accounting Policies**

#### **1. ACCOUNTING SYSTEM :**

The college follows cash system of accounting and recognizes income and Expenditure on cash basis.

#### **2. REVENUE RECOGNITION**

- I. Fee collections are accounted in the books of accounts on actual collection basis and expenses are accounted on payment basis
- II. Interest income is recognized on the time basis determined by the amount outstanding and the rate applicable and where no significant uncertainty as to measurability or collectability exists.

#### **3. FIXED ASSETS & DEPRECIATION:**

- I. The Cost of Fixed assets comprise of its acquisition cost which is inclusive of freight, duties, levies, and incidentals attributable to bringing the asset to its working condition. Further any trade discounts and rebates are deducted in arriving at the cost.
- II. The intangible assets are separately acquired and are capable of being measured reliably. The cost of intangible asset comprises the purchase price including import duties, if any and other non refundable taxes or levies and any directly attributable cost on making the asset ready for intended use.

- III. Depreciation on Fixed Assets have been charged in accordance with the rates specified as per as per Income Tax Rules 1961 under written down value method. 50% of normal depreciation rate has been charged on the assets purchased during the year used than 180days

## II. NOTES ON ACCOUNTS

- a) Previous year Figures have been reclassified and rounded off to the Nearest Rupee, wherever necessary in confirm with the classification of the year
- b) All advance, constructors' advances, Electricity Deposits, EMD Payable, Teachers Advance and fixed deposits are subject to confirmation and reconciliation from the respective parties.
- c) All the advances made to contractors for construction of building is carrying as advance for which the construction work is yet to be completed. Once the construction work completed we shall capitalize the advance.
- d) Fixed Asset register is maintained and the same is updated as on 31.03.2018. All the assets are physically verified by the management and are in usable condition. Discrepancies, if any, found are dealt with properly in the accounting statement.
- e) The institution is under the process of preparing and reconciling Student wise, month wise, course fees collected and outstanding receivable during the year.
- f) The caution deposit collected is treated as liability until it is repaid to the students.
- g) All existing bank accounts are reconciled with bank statements every day.
- h) There were some unrealizable and unsettled advances give for various purposes. Management is taking steps to recover the same
- i) As per income Tax, 1961 the actual due furnishing Income tax return for whom the accounts are required to be audited is 31.10.2018 for the previous year ended 31.3.2018.



- j) Tax deducted at sources for salary, contractor and consultant payments has been duly remitted and appropriate statutory returns has been filed in time.
- k) The anticipated total revenue for the current year is around Rs 57 Crores is in line with the budgeted revenue.
- l) The total anticipated revenue expenditure for the current year is around Rs 40 Crores while anticipated for the current year will be around Rs 16 Crores.
- m) During the current year Rs 0.30 Crores worth additions have been made to the capital infrastructures of the institution.

Date: 22.05.2018



Yours faithfully,

*K. Sankar*  
(K.SANKAR)  
Internal Auditor