



Academic Year 2020 – 2021

	SETHU INSTITUTE OF TECHNOLOGY (An Autonomous Institution Accredited with 'A' Grade by NAAC) PULLOOR, KARIAPATTI – 626 115	
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SIT/ICC/2020-21/EVEN/01

Date: 11.03.2021

INTERNAL COMPLAINTS COMMITTEE

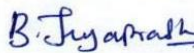

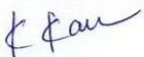


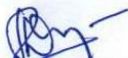
Agenda:

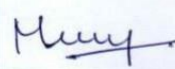

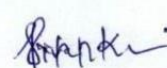
1. Reconstitution
2. Objectives of the Committee
3. Review of Previous Complaints
4. Helpline
5. Awareness
6. Any other.

Minutes of Meeting I

The Institutional Level *Internal Complaints Committee* was reconstituted on 08.03.2021 and the first meeting was held on 10.03.2021 @ 2.00 PM in the Civil Seminar Hall. The following members were present and the Presiding Officer Dr.B.Jeyaprabha, Professor & Head, Department of Civil Engineering greeted the dignitaries and members.

Members Present:

S.No	Name of the Faculty	Designation	Signature
1.	Dr.B.Jeyaprabha Professor & Head / Civil	Presiding Officer	
2.	Dr.M.Parvathy Professor /CSE	Member (Faculty)	
3.	Dr.K.Kanimozhi Professor / EEE	Member (Faculty)	
4.	Dr.J.Rahila Associate Professor / EEE	Member (Faculty)	
5.	Dr. M.Poomani @ Punitha Assistant Professor (SG) / CSE	Member (Faculty)	
6.	Ms.P.Deepa Assistant Professor (SG) / ECE	Member (Faculty)	

7.	Dr.S.Meenakumari Managing Trustee Thainadu Rural Development	Member (NGO)	
8.	Ms.J.Anandha Valli, Eminent Lawyer, Madurai Bench of Madras High Court	Member	
9.	Ms.Sivasankari Lawyer, Madurai Bench of Madras High Court	Member	

- The Committee has discussed about the objectives of Internal Complaints Committee and came up with an idea that, every semester we have to conduct a program to create awareness.
- As per Article 15 of Indian Constitution ***"No Discrimination against any Citizen"*** should be tolerated.
- Presiding Officer was very happy to announce that so far, no complaints registered on women related issues like sexual harassment.
- It is very essential to create awareness for the young generation about ***"Good touch, Bad touch and making the relationships"***.
- Every Student should raise their Complaints if anything makes them uncomfortable.
- It is discussed to provide a helpline number, e-mail and online grievance system.
 - Help line** – 822000 7050
 - e-mail** – siticc@sethu.ac.in
 - Online Grievance system** – **Student login portal (portal.sethu.ac.in)**
- It has been decided to conduct a program for this semester on the following topics.
 1. ***Setting Boundaries for women***
 2. ***Stress Management***
 3. ***Your Appearance Matters (Outlook)***
 4. ***Good touch & Bad touch.***
- Finally, it has been decided to conduct a Program on the title of ***"Women in Workplace - Setting Boundaries & Building Relationships"***.
- Presiding Officer, Dr.B.Jeyaprabha thanked all the members of the committee for their valuable time and suggestions for maintaining the campus as a grievance free environment.

