

## Academic Year 2018 – 2019



**SETHU INSTITUTE OF TECHNOLOGY**  
**(An Autonomous Institution)**  
**Pulloor, Kariapatti – 626 115**

**GRIEVANCE REDRESSAL CELL FOR GIRL STUDENTS MINUTES**  
**(Hostel Students)**

**Date: 10.02.2019**

**Time: 12:00P.M**

**Venue: EEE Seminar Hall**

Grievance Redressal cell convener welcomed the girls students of Hostel for the meeting and insisted the girls to maintain dress code, discipline and asked grievances from the girls.

The following points were discussed

Suggestion Given	Action Taken
Buckets and Taps may be replaced in all the washroom	Estate office is instructed to replace all buckets and taps in the washrooms
First aid box may be provided in the hostel	Chemical department is instructed to provide First aid box in the hostel

*[Signature]*  
 Convener

Grievance Redressal cell

*[Signature]*



**SETHU INSTITUTE OF TECHNOLOGY**  
**(An Autonomous Institution)**  
**Pulloor, Kariapatti – 626 115**

**GRIEVANCE REDRESSAL CELL FOR GIRL STUDENTS MINUTES**

**Date:** 10.02.2019

**Time:** 12:45P.M

**Venue:** EEE Seminar Hall

Grievance Redressal cell convener welcomed the girls students for the meeting and insisted the girls to maintain dress code, discipline and asked grievances from the girls.

The following points were discussed

<b>Suggestion Given</b>	<b>Action Taken</b>
The black board should be replaced with new one	Estate office is instructed to replace the board
Restroom buckets can be cleaned regularly	Housekeeping Supervisor is instructed to clean the restroom buckets regularly
Classrooms can be cleaned regularly	Housekeeping Supervisor is instructed to clean the classrooms regularly

*[Signature]*  
 10/2/19  
 Convener

Grievance Redressal cell

*[Signature]*

## SETHU INSTITUTE OF TECHNOLOGY

GRIEVANCE REDRESSAL CELL FOR GIRLS STUDENT

VENUE: FEE SEMINAR HALL

DATE: 10-02-2019

S.No	Roll. No	Name of the Student	Year/Branch	Signature
1.	17EC155	J. Srinithi	III ECE	Suff
2.	17IT052	K. Kamila begam	III IT	king
3.	17IT012	A. Fahatharishwara	III IT	Jul
4.	17BM056	Archana .k	III - BME	Archanak.
5.	16CE1014	A. Nilani	CHEM - IV yr	A. Nilani
6.	16CE140	P. Dhanalakshmi	IV yr CIVIL	P. Dhifri
7.	17IT064	S. Hemalatha	IT - IV yr	S. H
8.	16IT022	S. KARPANA KANI	IT - IV yr.	S. K



**SETHU INSTITUTE OF TECHNOLOGY, PULLOOR, KARIAPATTI  
CIRCULAR**

<b>No.</b>	<b>442-A/SIT/ Grievance Redressal Cell /2018-2019</b>	
<b>Date</b>	<b>10.07.2018</b>	<b>Time: 3:45 P.M</b>
<b>Originator</b>	<b>Principal</b>	<b>Circulated to : All Departments</b>

**Sub: Grievance Redressal Cell – Reg.**

\*\*\*

The Grievance Redressal Cell is reconstituted and following are the members of the Grievance Redressal Cell.

**GRIEVANCE REDRESSAL CELL**

Ms.Helina Rajini Suresh, HoD/ECE – Overall Convener

**GENERAL GRIEVANCE REDRESSAL CELL FOR BOYS & GENTS STAFF**

Mr.T.Guru Baskar, Assoc.Prof./GE	- Convener
Dr.M.Sivabharathi, Professor/Physics	- Member
Mr.G.K.Tamilselvan, Assoc.Prof./Mech	- Member

**GRIEVANCE REDRESSAL CELL FOR GIRL STUDENTS**

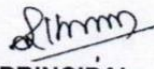
Ms.B.Soundaradevi, Assoc.Prof./EEE	- Convener
Ms.M.Annalakshmi, Assoc.Prof./ECE	- Member
Ms.M.Poomani @ Punitha	- Member
Ms.M.Deepa, Asst.Prof./CSE	- Member

**GRIEVANCE REDRESSAL CELL FOR LADY STAFF**

Ms.Helina Rajini Suresh, HoD/ECE	- Convener
Dr.S.Nagalakshmi, HoD/EEE	- Member
Ms.S.Esthar, Asst.Prof./Chemistry	- Member

Copy to:

Chairman/CEO/JCEO  
All HODs  
Dept Notice Boards / File

  
**PRINCIPAL**



**SETHU INSTITUTE OF TECHNOLOGY**  
**(An Autonomous Institution)**  
**Pulloor, Kariapatti – 626 115**



**GRIEVANCE REDRESSAL CELL FOR GIRL STUDENTS MINUTES** (2018-19 odd)

**Date: 12.09.2018**

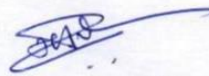
**Time: 1:00P.M**

**Venue: ECE Seminar Hall**

Dean Student Affairs welcomed the girl students for the meeting. She briefed about the importance of Grievance Redressal Cell for girl students, motivated the girls to maintain dress code, discipline and asked grievances from the girls.

The following points were discussed

S.No.	Grievances	Action Taken
1.	Wash room door latches are not in proper condition (CSE Block ,CIVIL Block)	It will be corrected
2.	Boys crowd near Xerox section can be controlled	Informed to the discipline committee convenors

  
 Dean - Students Affairs







**SETHU INSTITUTE OF TECHNOLOGY, PULLOOR, KARIAPATTI**  
(AN AUTONOMOUS INSTITUTION)

**GENERAL GRIEVANCE REDRESSAL CELL FOR BOYS**

2018-19 ODD SEMESTER

Date: 12-09-2018

S.No.	GRIEVANCES	Action Taken
1.	Water doctor is not available in the first floor of the hostel	It will be installed shortly
2.	A pipe leakage in bathroom of the ground floor can be repaired	Estate office is instructed to repair.
3.	Bath rooms may be cleaned periodically with antibacterial liquids	Housekeeping supervisor is instructed
4.	Sufficient A4 sheets, Note book and cool drinks are not available in stores	Instructed to Storekeeper
5.	Fans are not working properly at ECE block	EB section is instructed to service the fans

**COMMITTEE MEMBERS:**

- Dr.T.Guru Baskar, Prof./GE (Convener) ...
- Dr.M.Sivabharathi, Prof./ Physics (Member) ...
- Mr.G.K.Tamilselvan, Assoc.Prof. / Mech (Member) ...

  
DEAN - STUDENT AFFAIRS

  
PRINCIPAL



Estd. 1995

# SETHU INSTITUTE OF TECHNOLOGY

(An Autonomous Institution)  
Accredited by NAAC with 'A' grade  
Pulloor - 626115, Virudhunagar Dist.



Date: 12.09.2018


## Grievance Redressal Cell for Girls students

### Attendance Sheet

Meeting No:

S.No.	Roll.No.	Name of the student	Class	Signature
1.	16EC016	K. RANJANA SHREE	III yr - ECE	K. Ranjana
2.	16CS130	S. Ripsawari	III yr - CSE	S. Ripsawari
3.	16CE140	P. Dhanalakshmi	III yr - CIVIL	P. Dhanalakshmi
4.	16EE039	A.K. NASHRIN FATHIMA	III yr - EEE	A.K. Nashrin Fathima
5.	16EE052	L. RAMYANJALI	III yr - EEE	L. Ramyanjali
6.	17EC113	P. Jashika	III yr - ECE	P. Jashika
7.	17IT064	S. Hemalatha	III yr - IT	S. Hemalatha
8.	16IT022	S. KARPANA KANT	III yr - IT	S. Karpana Kant
9.	16AE002	J. Abarna	III yr - Agri	J. Abarna
10.	16AE009	G.M. Lizalakshmi	III yr - Agri	G.M. Lizalakshmi
11.	15EC002	V. Radhika	IV yr - ECE	V. Radhika
12.	17EC075	M. Dhananjaya	IV yr - ECE	M. Dhananjaya
13.	17EC111	R. Koushika	IV yr - ECE	R. Koushika
14.	16BMD026	N. GAYATHRI SHRI	III yr BME	N. Gayathri Shri
15.	16CH014	A. Nilani	III yr - CHEM	A. Nilani
16.				
17.				
18.				
19.				
20.				
21.				
22.				
23.				
24.				
25.				

1. M. Shri (M. Annalakshmi)  
2. L. (G. Soundararaj)

  
Dean-Student Affairs






## SETHU INSTITUTE OF TECHNOLOGY, PULLOOR, KARIAPATTI

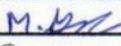
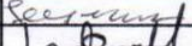
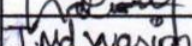
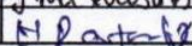
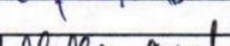
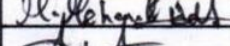
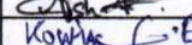

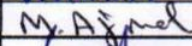
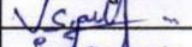
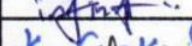

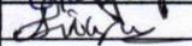
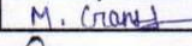
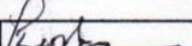
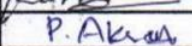
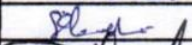
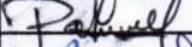
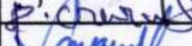
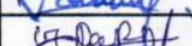
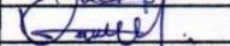
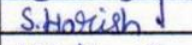




## GENERAL GRIEVANCE REDRESSAL CELL FOR BOYS

2018-19 ODD SEMESTER

DATE: 12-09-2018

## ATTENDANCE SHEET

S.No.	Name of the Faculty	Designation / Dept	Signature
1	Mr.T.Guru Baskar	Assoc.Prof. / GE	
2	Dr.M.Sivabharathi	Professor / Physics	
3	Mr.G.K.Tamilselvan	Assoc.Prof. / MECH	

SNo.	Name of the Student	Class	Signature
IV YEAR			
1	MOHAMED ANWAR K	EEE	
2	JEYARAM	EI	
3	HARUN ANITH	CIVIL	
4	MOHAMMEDWASIM J	MECH	
5	PRABAHARAN H	ECE	
III YEAR			
6	MOHAMED IBRAHIM A	MECH	
7	ASHOK VARATHAN A	MECH	
8	E L KOWSIKAN	CIVIL	
9	M VIGNESH	CIVIL	
10	M AJMAL	EEE	
11	VIJAY SARATHY	IT	
12	INFANT HENO A	ECE	
13	GOKUL K	CSE	
14	R ARAVINDH	AGRI	
15	S SIGIN KRISHNAN	BM	
16	M GANESH	CHEM	
II YEAR			
17	C HARI PRAKESH	CIVIL	
18	P S MOHAMMED AKSAN	EEE	
19	A DURAI SELVAN	MECH	
20	G PADMA KUMAR	ECE	
21	P GURUSATH	IT	
22	M VALLARASU	AGRI	
23	G DEEPAK	BM	
24	M K VASANTHA KUMAR	CHEM	
25	S HARISH KUMAR	CIVIL	
26	MS ARUN KUMAR	MECH	





Estd. 1995

**SETHU INSTITUTE OF TECHNOLOGY**  
**(An Autonomous Institution)**  
**Pulloor, Kariapatti – 626 115**



**MINUTES OF GRIEVANCE REDRESSAL CELL MEETING FOR HOSTEL GIRL STUDENTS**

**Meeting No:1****Semester : 2018-19 Odd****Date: 12.10.2018****Time: 1:00P.M****Venue: ECE Seminar Hall**

Dean Student Affairs welcomed the girl students for the meeting. She briefed about the importance of Grievance Redressal Cell for girl students, motivated the girls to maintain dress code, discipline and asked grievances from the girls.

Sl.No	Grievances	Action Taken
1.	Mess is not clean	Instructed to clean mess properly
2.	Toilets are not clean	Instructed to clean toilets using acid
3.	Sintex tanks are not cleaned regularly	Instructed to clean sintex tanks regularly
4.	Sports items needed (shuttle cock etc.)	Instructed PED to provide the same

Dean-Students Affairs



Estd. 1995

# SETHU INSTITUTE OF TECHNOLOGY

(An Autonomous Institution)  
Accredited by NAAC with 'A' grade  
Pulloor - 626115, Virudhunagar Dist.

ISO 9001:2008  
FS 70973

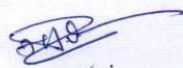
Date: 12.10.2018

## Grievance Redressal Cell for Hostel Girls students

### Attendance Sheet

Meeting No: 1

S.No.	Roll.No.	Name of the student	Class	Signature
1.	15EE162	C. Manoj Ranjitha	IV - EEE	C. Manoj Ranjitha
2.	16EE019	P. Parkavi	IV - EEE	P. Parkavi
3.	15CE095	M. Bhavatharaninachiyan	IV - civil	M. Bhavatharaninachiyan
4.	16CE058	Habiba Munavvara	IV - civil	Habiba
5.	15EC129	S. Alima Sabana	IV - ECE	Sabana
6.	16CS056	N. Janani	III - CSE	N. Janani
7.	17CE087	S. Pillalayarana	II - civil	S. Pillalayarana
8.	17EC157	E. Angelin Rosica	II - ECE	E. Angelin Rosica
9.	17AE032	D. Karumadhubala	II - AGRI	D. Karumadhubala
10.	17CS144	P. Sakthi Panu	II - CSE	P. Sakthi Panu
11.	17BM061	B. ABIRAMI	II - BME	B. ABIRAMI
12.	17CH015	R. SRIRAKSHA	II - CHEM	R. SRIRAKSHA
13.	16EC110	SHOPIKA T	III - ECE	SHOPIKA T
14.	16CH022	A. Hameeda	III - chem	A. Hameeda
15.	16CH017	A. Jennifer Janani	III - chem	A. Jennifer Janani
16.	16AE037	K. Thilagavathi	III - Agri	K. Thilagavathi
17.	16AE054	B. V. Kaliswari	III - Agri	B. V. Kaliswari
18.				
19.				
20.				
21.				
22.				
23.				
24.				
25.				

  
Dean-Student Affairs





Estd. 1995

**SETHU INSTITUTE OF TECHNOLOGY**  
**(An Autonomous Institution)**  
**Pulloor, Kariapatti – 626 115**



**MINUTES OF GRIEVANCE REDRESSAL CELL MEETING FOR HOSTEL GIRL STUDENTS**

Meeting No :2

Semester : 2018-19 Even

Date: 13.02.2019

Time: 1:00P.M

Venue: ECE Seminar Hall

Dean Student Affairs welcomed the girl students for the meeting. She briefed about the importance of Grievance Redressal Cell for girl students, motivated the girls to maintain dress code, discipline and asked grievances from the girls.

Sl.No	Grievances	Action Taken
1.	Weekend buses to drop girls students at Ramnad, Thenkasi & Theni have been stopped after Diwali	Instructed to operate buses if students prefer to avail bus both ways (to and fro)
2.	Open ground to be cleaned	Open ground has been cleaned through NSS volunteers
3.	Dish – cable connection to be recharged	Recharge will be done
4.	Wifi is slow	Additional access points will be provided
5.	Air pump needed	Instructed PED to provide air pump
6.	Additional drying lines needed	Instructed Estate office to provide additional drying lines

Dean-Students Affairs



Estd. 1995

# SETHU INSTITUTE OF TECHNOLOGY

(An Autonomous Institution)  
Accredited by NAAC with 'A' grade  
Pulloor - 626115, Virudhunagar Dist.

ISO 9001:2008  
FS 70973

Date: 13.02.2019

## Grievance Redressal Cell for Hostel Girls students Attendance Sheet

Meeting No: 2

S.No.	Roll.No.	Name of the student	Class	Signature
1.	15EE162	C. MANO RANJITHA	IV, EEE	C. Manojitha
2.	16EE019	P. Parikashi	III, EEE	P. Parikashi
3.	15CE095	M. Bhavitharanidhi	IV - Civil	M. Bhavitharanidhi
4.	16CE058	P. Habiba Munavvara	III - Civil	P. Habiba Munavvara
5.	17CE087	S. Bilaldayana	II - Civil	S. Bilaldayana
6.	16EC129	S. Alima Sabana	IV - ECE	S. Sabana
7.	17EC157	E. Angelin Rasica	II - ECE	E. Angelin Rasica
8.	17BM061	B. Abirami	II - BME	B. Abirami
9.	17CS144	P. Pakshi Pannu	II - CSE	P. Pakshi Pannu
10.	17CH015	R. Sri Raksha	II - Chem	R. Sri Raksha
11.	17AE032	D. Karumadhubala	II - Agri	D. Karumadhubala
12.	16CS056	N. Janani	IV - CSE	N. Janani
13.	16EC110	T. Shopika	III - ECE	T. Shopika
14.	16AE037	K. Thilagavathi	III - Agri	K. Thilagavathi
15.	16AE054	B. V. Kalishwari	III - Agri	B. V. Kalishwari
16.	16CH022	A. Hameeda	III - Chem	A. Hameeda
17.	16CH017	A. Jennifer Janani	III - Chem	A. Jennifer Janani
18.				
19.				
20.				

*[Signature]*  
13/2/19  
Dean-Student Affairs





**SETHU INSTITUTE OF TECHNOLOGY**  
**(An Autonomous Institution)**  
**Pulloor, Kariapatti – 626 115**



**GRIEVANCE REDRESSAL CELL FOR GIRL STUDENTS MINUTES (2018-19 Even)**

**Date: 18.02.2019**


**Time: 1:00P.M**

**Venue: ECE Seminar Hall**

Dean Student Affairs welcomed the girls students for the meeting. She briefed about the importance of Grievance Redressal Cell for girls students, motivated the girls to maintain dress code, discipline and asked grievances from the girls.

The following points were discussed

S.No.	Grievances	Action Taken
1.	Help line number may be mentioned in the Display boards	Separate mail ID has been created to communicate their grievances Mail ID : girlsgrivance@sethu.ac.in
2.	Wash room door latches are not in proper condition (EEE Main and Annexure Block, ECE)	It will be corrected
3.	Department wise faculty members may be nominated to solve the grievances among the girls in the department itself	The following faculty members are nominated CSE : Dr.R.Rajeswari ECE : Mrs.M.Pandimadevi EEE : Ms.V.Hemmeshwari CIVIL : Ms.K.Divya IT : Ms.G.Rajalakshmi AGRI : Ms.M.Brinda BIO Medical : Ms.Nageshwari

  
Dean - Students Affairs





Estd. 1995

# SETHU INSTITUTE OF TECHNOLOGY

(An Autonomous Institution)  
Accredited by NAAC with 'A' grade  
Pulloor - 626115, Virudhunagar Dist.



Date: 18.02.2019

## Grievance Redressal Cell for Girls students

### Attendance Sheet

Meeting No:

S.No.	Roll.No.	Name of the student	Class	Signature
1.	17IT064	S. Hemalatha	Und-B-Tech	S.H
2.	16IT022	S. KARPAKA KANI	IIIrd year (IT)	S.KK
3.	15EC002	V. Radhika	IV year (ECE)	V.Radhi
4.	17EC075	M. Nishanjana	II year (ECE)	M.Nishanjana
5.	17EC111	R. Koushika	II year (ECE)	R.Koushika
6.	16AE002	J. Abarna	III year (Agri)	J.Abarna
7.	16AE009	G.m. Laxalakshmi	III year (Agri)	G.m. Laxalakshmi
8.	17EC113	P. Jashika	II year (ECE)	P. Jashika
9.	16EC016	K. RANJANA SHREE	III year (ECE)	K. Ranjani
10.	16BN026	N. GIYATHRI SHRI	III year (BME)	N. Giyathri Shri
11.	16CH014	A. Nilani	IV year (CHEM)	A. Nilani
12.	16CS130	S. Riyaswanth	III year (CSE)	S. Riyaswanth
13.	16EE039	A. K. NASHRIN FATHIMA	III year (EEE)	A.K. Nashrin Fathima
14.	16EE052	L. RAMYANJALI	III year (EEE)	L. Ramyanjali
15.	16CE140	P. Dhanalakshmi	II yr / CIVIL	P. Dhanalakshmi
16.				
17.				
18.				
19.				
20.				
21.				
22.				
23.				
24.				
25.				

1. M. Annalakshmi (M. Shri)

2. G. SUNDAR (h)

Dean-Student Affairs





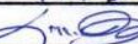
## SETHU INSTITUTE OF TECHNOLOGY, PULLOOR, KARIAPATTI


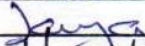



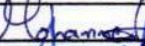
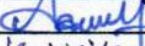

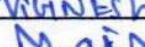

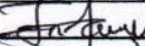
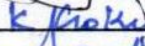
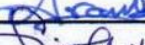
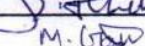
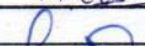

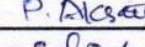
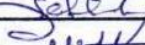
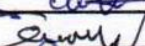
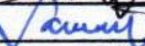
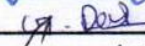
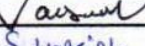
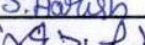
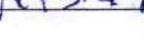


## GENERAL GRIEVANCE REDRESSAL CELL FOR BOYS

2018-19 EVEN SEMESTER

DATE: 20-02-2019

## ATTENDANCE SHEET

S.No.	Name of the Faculty	Designation / Dept	Signature
1	Mr.T.Guru Baskar	Assoc.Prof. / GE	
2	Dr.M.Sivabharathi	Professor / Physics	
3	Mr.G.K.Tamilselvan	Assoc.Prof. / MECH	

SNo.	Name of the Student	Class	Signature
IV YEAR			
1	MOHAMED ANWAR K	EEE	
2	JEYARAM	EI	
3	HARUN ANITH	CIVIL	
4	MOHAMMEDWASIM J	MECH	
5	PRABAHARAN H	ECE	
III YEAR			
6	MOHAMED IBRAHIM A	MECH	
7	ASHOK VARATHAN A	MECH	
8	E L KOWSIKAN	CIVIL	
9	M VIGNESH	CIVIL	
10	M AJMAL	EEE	
11	VIJAY SARATHY	IT	
12	INFANT HENO A	ECE	
13	GOKUL K	CSE	
14	R ARAVINDH	AGRI	
15	S SIGIN KRISHNAN	BM	
16	M GANESH	CHEM	
II YEAR			
17	C HARI PRAKESH	CIVIL	
18	P S MOHAMMED AKSAN	EEE	
19	A DURAI SELVAN	MECH	
20	G PADMA KUMAR	ECE	
21	P GURUSATH	IT	
22	M VALLARASU	AGRI	
23	G DEEPAK	BM	
24	M K VASANTHA KUMAR	CHEM	
25	S HARISH KUMAR	CIVIL	
26	MS ARUN KUMAR	MECH	



**SETHU INSTITUTE OF TECHNOLOGY, PULLOOR, KARIAPATTI**  
(AN AUTONOMOUS INSTITUTION)

**GENERAL GRIEVANCE REDRESSAL CELL FOR BOYS**

2018-19 EVEN SEMESTER

Date: 20-02-2019

S.No.	GRIEVANCES	Action Taken
1.	The water for domestic uses is not sufficient rooms after 7 am in the first floor of the hostel bath. The pressure level may be checked.	Electrical section is instructed to rectify.
2.	Fans in hostel room numbers (232, 234 and 237) are not working properly	
3.	Hostel day celebration shall be allowed	Permitted to celebrate the hostel day.
4.	Public announcing system is not available in the hostel	PA System will be arranged.
5.	Separate venue for purchasing Non-Veg items or change of time is required (6:30pm to 7:30pm)	Venue will be changed.
6.	Drinking water in ECE block is not sufficient	The supervisor of Mineral water plant is informed.

**COMMITTEE MEMBERS:**

- |  |            |               |  |
|--|------------|---------------|--|
| • Dr.T.Guru Baskar, Prof./GE             | (Convener) | ...           |  |
| • Dr.M.Sivabharathi, Prof./ Physics      | (Member)   | ...           |  |
| • Mr.G.K.Tamilselvan, Assoc.Prof. / Mech | (Member)   | ...           |  |
| <br>DEAN - STUDENT AFFAIRS               |            | <br>PRINCIPAL |  |